## Student's guide to lessons

Please arrive on time for your lesson, it is not possible to over run.

Please ensure you pay for the lesson at the time of your lesson, or in advance in the case of a block booking.

Please ensure you give at least 24 hours notice in case of needing to cancel your lesson, otherwise you will be charged for the lesson. You can cancel by email (annamaughanmusic@gmail.com), or phone (home: 01242 526378 mobile: 07514 001251).

When you pay in advance for blocks of lessons, then we will agree the dates of the lessons making up that block at the outset. I am happy to accommodate any weeks you can't attend when we agree the schedule for a block. Once a block has started, you can reschedule up to two lessons with 24 hours notice, but any further lessons that cannot be taken on the agreed dates will be forfeited.

In the event that I need to cancel one of your lessons, I will inform you as far in advance as possible. If you have a block booking, this lesson will be rescheduled for a later week.

Please make sure you bring your own instruments, music, reeds and any other equipment for your lesson.

If you have any other concerns not listed please ask or look on my website for further information: www.annamaughan.com.